



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

**SPECIAL BOARD MEETING**

**TUESDAY, MAY 10, 2011**

**9:30 P.M. (Approximately)**

FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO

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**A. ROUTINE MATTERS**

1. Opening Prayers – Trustee Nieuwesteeg -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -

**B. COMMITTEE AND STAFF REPORTS**

1. Addition and Alterations to St. Anthony Catholic Elementary School B1
  - Rescinding of Board Motion of April 12, 2011
  - Awarding of Construction Contract

**C. MOMENT OF SILENT REFLECTION FOR LIFE**

**D. ADJOURNMENT**

**Special Meetings of the Board ... Board By-Laws Excerpt**

*Special Meetings of the Board shall be held by order of the Board, on the written request of three (3) Trustees, to the Chairperson or the Director, on the call of the Chairperson, or at the request of the Director of Education. The Trustees shall be given a twenty-four (24) hour notice for Special Meetings except in emergency situations. Such Meetings shall be called for specific reasons. Such subjects shall be considered at a Special Meeting other than the subjects stated in the notice.*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
SPECIAL BOARD MEETING  
MAY 10, 2011**

***PUBLIC SESSION***

**TOPIC: ADDITION AND ALTERATIONS TO  
ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL**

- RESCINDING OF BOARD MOTION OF APRIL 12, 2011**
- AWARDING OF CONSTRUCTION CONTRACT**

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**RECOMMENDATION**

1. **THAT** the Niagara Catholic District School Board rescind the Motion passed at the Special Board Meeting of April 12, 2011 as follows:  
*“THAT the Niagara Catholic District School Board approve the award of a construction contract to Charter Building Company for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,728,360.”*
  2. **THAT** the Niagara Catholic District School Board approve the award of a construction contract to Merit Contractors Niagara Ltd. for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,679,204.
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Prepared by: James Woods, Controller of Plant  
Presented by: James Woods, Controller of Plant  
Recommend by: John Crocco, Director of Education  
Date: May 10, 2011



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE SPECIAL BOARD MEETING MAY 10, 2011

### ADDITION AND ALTERATIONS TO ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL

### AWARD OF CONSTRUCTION CONTRACT

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#### BACKGROUND INFORMATION

Tenders were opened on Friday March 4, 2011 for the addition and alterations to St. Anthony Catholic Elementary School, as per the drawings and specifications prepared by Garwood-Jones & Hanham Architects.

The following motion was approved at the Special Board Meeting of April 12, 2011:

*“THAT the Niagara Catholic District School Board approve the award of a construction contract to Charter Building Company for the addition and alterations to St. Anthony Catholic Elementary School in the amount of \$1,728,360.”*

A post tender addendum was issued to the three lowest bidders on April 18, 2011 and were received and analyzed by the architects. A recommendation was made on May 3, 2011 to award the contract to Merit Contractors Niagara Ltd. as per the following details:

<b>Contractor</b>	<b>Bid Price</b>
1. Merit Contractors Niagara Ltd.	1,396,000
2. Charter Building Company	1,402,980
3. Brouwer Construction (1981) Ltd.	1,453,305

#### TOTAL PROJECT COST

Given the bid Contract Price of \$1,396,000 by Merit Contractors, the total project cost would be calculated as follows:

Construction Contract	1,396,000
Consultant Fees & Disbursements	146,700
Permits	6,000
Furniture & Equipment	15,000
Other Project Costs	80,000
Portable Removal and Relocation	0
HST, after rebate	35,504
	<u>\$1,679,204</u>

## PROJECT SCOPE

The project includes the addition of three new kindergarten classrooms and paved playground, as well as a required upgrade to the building electrical supply.

## FUNDING

Funding for the project is from the following sources:

Primary Class Size Funding	1,077,869
Full Day Early Learning Capital Funding	434,585
Facilities Renewal Grant	<u>166,750</u>
	<b>\$1,679,204</b>

Based on the fact that the lowest bidder is now Merit Contractors staff is recommending that the Board rescind the Motion passed at the Special Board Meeting of April 12, 2011.

## MINISTRY OF EDUCATION APPROVAL

The Ministry granted approval to proceed with this Capital Project on June 22, 2010.

### RECOMMENDATIONS

1. **THAT** the Niagara Catholic District School Board rescind the Motion passed at the Special Board Meeting of April 12, 2011 as follows:  
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Presented by: James Woods, Controller of Plant  
Recommended by: John Crocco, Director of Education  
Date: May 10, 2011



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
CAPITAL PROJECT PROGRESS REPORT  
MAY 10, 2011**

**ST. ANTHONY CATHOLIC ELEMENTARY SCHOOL**



**Scope of Project:**

Design and construction of 3 new classrooms for Early Learning, plus renovations to provide additional general classrooms within the existing building.

**Current Status:**

A construction contract has been awarded. The groundbreaking and construction start date is May 5, 2011

**Project Information:**

New Area to be Constructed	6,588	sq. ft.
Existing Area to be Renovated	2,400	sq. ft.
Total New Facility Area	50,777	sq. ft.
Total Site Area	5.04	acres
Pupil Places Added	124	students
New Facility Capacity	602	students

**Project Funding:**

Primary Class Size	1,077,869
Early Learning	434,585
Facilities Renewal	166,750
	<b>\$1,679,204</b>

**Project Costs:**

	Budget	Paid	Forecast
Construction Contract	1,396,000	0	1,396,000
Fees & Disbursements	146,700	132,478	146,700
Furniture & Equipment	15,000	0	15,000
Other Project Costs	121,504	4,637	121,504
	<b>\$1,679,204</b>	<b>\$137,115</b>	<b>\$1,679,204</b>

**Project Timelines:**

	<u>Scheduled Completion</u>	<u>Actual Completion</u>
Funding Approval	19/12/2008 & 15/06/2010	15 June 2010
Architect Selection	26 July 2009	26 July 2009
Design Development	23 December 2009	10 August 2010
Contract Documents	17 February 2011	17 February 2011
Tender & Approvals	22 February 2011	8 March 2011
Construction	26 August 2011	
Occupancy	6 September 2011	
Official Opening & Blessing	October 2011	

**Project Team:**

Architect	Garwood-Jones & Hanham
General Contractor	Merit Contractors Niagara
Project Manager	Tunde Labbancz
Superintendent	Frank Iannantuono
Principal	Anne Marie Crocco